



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		RANI LAXMIBAI MAHILA MAHAVIDYALAYA
Name of the head of the Institution		RANI LAXMIBAI MAHILA MAHAVIDYALAYA SAWARGAON
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07105232306
Mobile no.		9823010398
Registered Email		rlmmahavidyalaya@yahoo.co.in
Alternate Email		aykarkare@yahoo.co.in
Address		NEAR MSEB CHICHOLI ROAD AT POST SAWARGAON TAL NARKHED DIST NAGPUR MAHARSHTRA
City/Town		Nagpur
State/UT		Maharashtra

Pincode	441306																						
<b>2. Institutional Status</b>																							
Affiliated / Constituent	Affiliated																						
Type of Institution	Women																						
Location	Rural																						
Financial Status	Self financed and grant-in-aid																						
Name of the IQAC co-ordinator/Director	Dr. Rajeshri N. Kadu																						
Phone no/Alternate Phone no.	09465344099																						
Mobile no.	8421105688																						
Registered Email	sonarevarsha192@gmail.com																						
Alternate Email	rlmmahavidyalaya@yahoo.co.in																						
<b>3. Website Address</b>																							
Web-link of the AQAR: (Previous Academic Year)	<a href="http://rlmmsawargaon.org/images/AQAR-report-2018-19.pdf">http://rlmmsawargaon.org/images/AQAR-report-2018-19.pdf</a>																						
<b>4. Whether Academic Calendar prepared during the year</b>	No																						
<b>5. Accrediation Details</b>																							
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.01</td> <td>2016</td> <td>25-May-2016</td> <td>24-May-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.01	2016	25-May-2016	24-May-2021				
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				Period From	Period To																		
1	B	2.01	2016	25-May-2016	24-May-2021																		
<b>6. Date of Establishment of IQAC</b>	01-Jul-2014																						
<b>7. Internal Quality Assurance System</b>																							
<table border="1"> <thead> <tr> <th colspan="6">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th colspan="2">Date &amp; Duration</th> <th colspan="3">Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Karate training</td> <td colspan="2">19-Aug-2019 8</td> <td colspan="3">176</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture						Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries			Karate training	19-Aug-2019 8		176		
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Karate training	19-Aug-2019 8		176																				

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

To increase the number of students in admission. To motivate the faculties to organize extracurricular activities. To get the reporting of each faculty. To conduct various programs in collaboration with other departments. To connect the teachers with the students during pandemic.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To conduct the NSS Camp	The successful organization of the NSS camp helped the students to mold their personality
To organize workshop on microfinance business	The students studied minutely microfinance schemes with their teachers

To organize Career Guidance workshop	The students came to know the various job opportunities
To conduct Workshop on ICT	The students caught more importance of ICT based learning
To organize SwaySiddha training	The students learn the self defense mechanism
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
MANAGEMENT OF THE COLLEGE	08-Jul-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	05-Apr-2016
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	21-Sep-2019
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has a Management Information System. The details are as follows: 1. College Website available for all the stakeholders. The Prospects help the students for more information about the institute. Notice boards for display of the guidance and notices issues from each of the department and the clerical department. AISHE Data on MHRD Portal. • RTI Return Filing. The use of INFLIBNET. Payroll Software for preparation of Salary, Pension and other related financial management .Vigilance Mechanism is established and monitored from time to time. CCTV footages are checked if necessary. IQAC meeting are held for the smooth functioning of the teaching learning during the academic year. Student Information System (SIS) is used to keep the records of the students.
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Online Examination forms. Salary slips are generated for the staff. College Calendar to inform the Academic and Cultural Events of the College.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, the Institution has the mechanism for well-planned curriculum delivery and documentation. At the beginning of each academic year, the faculty submit their semester wise curriculum planning. They are suggested to conduct the classes as per their scheduled time table. They are supposed to carry their curriculum as per their submitted plans. Academic Teaching Diary is regularly maintained by the faculty. Every week a formal meet is called by the Principal for the smooth delivery of the curriculum. The students are advised to see their syllabus on the respective notice boards. The attendance register is maintained by the teachers. The slow learners are provided with remedial courses whereas the average learners are provided with extra knowledge from the references of the library and E-resources. The various teaching methods are adopted by the teachers of the institute such as PPT method, use of smart board, chalk-talk method, language lab, class notes dictation, etc. It is advised by the Principal to have a student centered education and it is implemented in a very friendly manner. The Institute mainly for women students is very precautious to support the students by the mentoring system. It provides the faculty a broad view about the strengths and weaknesses of the students in particular area of work. With their syllabus, the faculty are advised to provide the students an extra-curricular activities in which a different kind of subject delivery is done. Various subjects are discussed especially the current ones in these workshops. The students are supplied with a different kind of learning which is not only based on their curriculum but also related with local, national, as well as international level. The faculty undertake a range of various methods to examine the delivery of their subject. They organize surprize class tests, group discussions, students seminars, viva-voce, quiz competition, educational tours. The students are asked to submit the assignments on the prescribed syllabus to check the subject delivery. The related short films, videos, graphs, charts are provided for the better delivery of the curriculum. There is a role of each faculty to add new to their subject by organising programs related with their department such as 'August Kranti Din' by the History Department, 'Inauguration of English Study Club' by the English Department, 'Voters Day Celebration' by the Political department, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Spoken English	Nil	26/08/2019	60	Skill Development	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nill	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	36	296

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Rangoli classes	23/09/2019	32
Hair style	17/02/2020	36
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is seriously taken into consideration and it is discussed in annual IQAC meeting. It provides the institution a visionary role to frame the objectives of the generating skilled and honed students. The feedback received by the students at the end of each academic year help the institution to modify the learning outcomes through various modes of teaching learning with the available resources at hand. Their suggestions are meant to verify the available resources and modify them according to their need. The analysis is done by calculating the grades received by the students. The feedback from the Alumni is considered as suggestive to make available the resources for the new students. The feedback from the parents is suggestive and implemented with remarkable speed if there is availability of the resources. The teachers of the</p>

institute plan their teaching and their feedback is helpful to organize a collective effort. The employees are essential part of the institute who bring forth their problems, if any, in their biannual meetings. It is discussed in management meeting and the solutions are suggested.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	elective	360	202	202
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	202	Nil	6	Nil	6

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
6	6	5	3	3	Nil
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, there is a mentoring mechanism available in the institution. Students are enrolled as per teacher student ratio. Each year, the lists of students are prepared and distributed among each teacher to help them for their needs. They are engaged in a dialogue, dividing them in groups, by their respective teachers to imbibe and nurture universal human values. It is mandatory for each teacher to have knowledge about their students personally as well as with their family. There is often a discussion is carried out on various issues such as the expectations of family, the role of family in bringing up a child and a child's gratitude towards a family. The role played by the students in making a family, a society, and the development of a nation is discussed and their responsibility is realized. The various needs of human beings such as mental and physical are discussed stressing its importance in their lives. The peer pressure, the family relations, trust and respect in any relations are discussed with personal touch. The teachers are committed to guide them to tread on a humane value based society. Assignments are given to the students to solve the problems based activities on various relations, working of human values, and morals. The students are often come up with solutions taught to them in mentoring. They develop a sense of kinship with the teachers through mentoring mechanism.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
202	6	1 : 34

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
<b>No Data Entered/Not Applicable !!!</b>				

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Kumud Charmode	Assistant Professor	SAVITRIBAI PHULE AADRSR SHIKSHIKA PURSKAR
2019	Kumud Charmode	Assistant Professor	NSS BEST PROGRAM OFFICER
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	2019-2020	31/10/2019	07/12/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal evaluation system works at the institution level. It plays a crucial role in helping to improve the quality of the work. The departments evaluate the gain knowledge of the students based on the terminal written tests, organizing debates, conducting surprise tests, different kind of roles played by the students in various responsibilities, etc. the departments carry two terminal test between two separate semesters which help them to evaluate students gained knowledge. The students are asked to perform various responsibilities which help to harness leadership qualities among them. The debate competition opens a window of their thoughts and their thoughts are the reflection of their continuity in the classes.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, the academic calendar is prepared in matching with the university's academic calendar. The various activities such as certificate courses, value added courses, workshop on various topics, celebrating some particular days, etc. are planned according to the academic calendar. The first session begins with. and ends with the Diwali vacations. It is considered as winter vacations whereas second session begins after the Diwali vacation and it continues the teaching learning outcomes that ends with summer vacations.

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the



institution are stated and displayed in website of the institution (to provide the weblink)

<http://rlmmsawargaon.org/program-outcome.html>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	B A	62	61	98.38
<a href="#">View File</a>					

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://rlmmsawargaon.org/sss.html>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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**No Data Entered/Not Applicable !!!**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	5.6
National	Library	1	4.91
International	Library	1	6.02

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Political Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Theme of Migration in Kiran Desais The Inheritance of Loss	Siddarth Patil	LangLit	2020	2015	Special Issue	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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**No Data Entered/Not Applicable !!!**

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	Nil	1	2	Nil
Presented papers	Nil	2	Nil	1
Attended/Seminars/Workshops	Nil	11	4	2

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Save Environment Drive	NSS	6	52
VAN MAHOTSAV	GRAM PANCHAYAT	6	64
FLOOD AID RALLY	NSS	6	96
inclusion in voter list drive	Panchayat Samiti Narkhed	3	30
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All India Level National Integration Camp	Best NSS Student	RTMNU NAGPUR	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Plastic Free Mission	NSS	CLEANING THE VILLAGE	8	42
Tobacco free Promise	NSS	OATH TAKING CEREMONY	8	170
Voter ID creation Drive	NSS	SUBMITTED FORMS	8	32
Plantation Drive	NSS	TREE PLANTATION	8	63
Beti Bacho Beti Padhao	NSS	AWARNNESS RALLY	8	86
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
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**No Data Entered/Not Applicable !!!**

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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**No Data Entered/Not Applicable !!!**

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
<b>No Data Entered/Not Applicable !!!</b>	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Fully	2	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4757	951352	24	2900	4781	954252
Reference Books	1072	641083	210	144343	1282	785426
Journals	24	27800	0	0	24	27800
CD & Video	110	0	0	0	110	0
Others(s pecify)	28	0	0	0	28	0
Others(s pecify)	5	750	0	0	5	750

Others(s pecify)	1	0	0	0	1	0
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	0	0	0	2	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	22	1	0	0	0	2	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3	2.26	0.5	0.46

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>All the available facilities for students are maintained and utilized from the tuition fee received by the students as per universities direction. The grants received by the UGC are also helpful to run all the facilities smoothly. it is maintained and utilized as per the UGC norms. The grants of UGC are utilized for the development of all the facilities subjective to respected departments.</p>
<p><a href="http://rlmmsawargaon.org/dd.html">http://rlmmsawargaon.org/dd.html</a></p>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Course	05/08/2019	55	Physical Department
Basic Computer Course	16/08/2019	64	Vidarbha Institute
Hair Style	17/02/2020	36	Bodad Training Centre
Rangoli Classes	23/09/2019	32	Bodad Training Centre
Karate training	08/08/2019	176	Mukesh Thakare-training centre
Personal Counseling	07/09/2019	200	Each Faculty
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Entry Level Coaching for SC/ST/OBC and Minority	42	54	0	0
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	15	B A	HISTORY	NABIRA MAH AVIDYALAYA KATOL	M A
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hockey	West Zone University	3
Korf ball	All India University	1
Tug of War	Institutional Level	10
Kabaddi	Institutional Level	12
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Integration Camp Best NSS Student	National	Nil	1	Nil	Aasma Sheikh
<a href="#">View File</a>						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students have an active role in framing the programs for their welfare in organising various activities. The students' representative are engaged in various roles attributed to them by their entry in administrative and academic bodies/committees of the institution. The institute invite the nominations of students to include their names on these committees. The cultural committee, the library committee, the sports committee, and also the subjectwise study circles have the active students' representatives to enhance their role in organizing various programs. The cultural programs are organised with the help of students. Their role define their participation. They are guided by the teachers to chalk out a successful program. A tribute to various great men and women who contributed to national growth is paid on their birth as well as their death anniversaries. The national festivals such as Independence day and Republic day are celebrated with immense fervour by the students by conducting rally's to spread patriotic enthusiasm. Also, the awareness rally's such as an outbreak of any disease for instance dengue, malaria, scrub typhus, etc. The annual function is celebrated with various cultural programs such as dancing, singing, etc. which largely needs the students' active support and contribution. The sports such as kabaddi, khokho, tugofwar, hockey, etc. have students' active participation which help the students for their overall development. The gymnasium for the students is left open all the time for the physical strength as well as mental peace. The indoor games such as carom board, table tennis, chess board, also attract students' attention. Each department has study circle which include students as members of the association. They response the study circle programs by their active participation which bring out a sea change their interest in the related subject. English Study Club, study circles of Political Science, History, Economics, Marathi stimulate the students with organising various programs. Administrative committees such as IQAC committee, NAAC committee, Anti Ragging Committee, womens Grievance and Redressal Committee, etc. have the representatives of the students who participate and work for the betterment of the students.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College was established in 1992 and is run by Shinde Shikshan Sanstha, Sawargaon, an Education Society committed to the cause of Women's Empowerment through Education. The college being permanently affiliated to RTMNU Nagpur follows all such norms laid down by University as well as the Government of



Maharashtra and UGC at both academic and administrative levels. The institution promotes decentralization as well as participative management at the strategic and functional levels. The Principal is the Head of the Institution and is supported by the Management. Principal is the Chairperson of the IQAC and she takes all the administrative decisions in coordination with the governing body. The Heads of the various departments work under the guidance of the principal both administration and academics. The Principal is the head of all the committees run under the IQAC. The College Development Committee and the IQAC are involved in defining policies and procedures, devising guidelines and rules regulations pertaining to admission, examination, discipline, grievance redressal, support services, finance, infrastructure etc. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Functional decisions are implemented through the administrative staff, teaching, laboratory staff and students. Teaching Faculty members are given representation in various committees/cells and College Development Committee and Non-teaching staffs are represented in the College Development Committee. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Various committees are formed to look into specific activities like admission committee, timetable committee, cultural committee, sanitation committee, feedback committee, mentor committee and many more. Each committee has a convenor, co-convenor and members. Non-teaching staff and student members are also included in many committees and are encouraged to play an important role in different activities through their active participation in different committees which reinforces further decentralization. There is a NSS unit. The sports department is in charge of the sports and NSS. The non-teaching staff report to the Heads of the Departments. Their involvement and cooperation in implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. In the end of each academic year, the committees have a meeting and prepare the report of last year. They plan the activities for the next session. They are all included in the academic calendar which is followed in letter and spirit. The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The Library is equipped with OPAC computerized list is made available for the students. The classrooms are equipped with projectors and smart boards. The language lab is modernized with latest internet facility. The clerical office is fully computerized. the water filter machine is installed. The gymnasium is also set up for the students and teachers. The institute is secured by the installation of cctv cameras.
Research and Development	The faculty are encouraged to conduct research in their respective

	<p>subjects.the research papers are published in the U.G.C. listed journals. The faculty are encouraged to participate in seminars, workshops and symposium.</p>
Examination and Evaluation	<p>The university conducts the summer and winter examinations which the institute has to conduct and implement according to the existing University rules and regulations. the faculty are sent for evaluation at the Universitys evaluation center. At the institute level ,after the completion of particular chapters the term exams are conducted by the faculty themselves. Students are evaluated on the basis of their performance in class and various activities organised by the departments.</p>
Curriculum Development	<p>The institute follows the Curriculum prescribed by the University. for short term courses or self finance courses, the related department prepare the syllabus.</p>
Teaching and Learning	<p>Use of ICT in teaching learning process is adopted by the institute. the student-centric teaching learning process is carried out. guest lectures, workshops, students clubs and study circles are formed and organized for maximizing the teaching learning process. study tours are also organized. student seminars, group discussion, surprise tests, debate competitions are also conducted.</p>
Admission of Students	<p>The admission process is based on first come first serve basis. they are enrolled online in the universitys website.</p>
Human Resource Management	<p>The Contributory staff members are appointed on CHB for fulfilling the workload as per the new guidelines received from the university. Scholarship Committee has started a three months Help Desk course in 'Digitalization of Application for Government Scholarship' from 29th June 2019.</p>
Industry Interaction / Collaboration	<p>The institute has in collaboration with the nearby institutes with MoUS.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	CCTV cameras have been installed in the institute. Computers are used in

	forming better administration.
Finance and Accounts	The finance and accounts are treated through a particular software.
Student Admission and Support	Students admission are registered under a software which is very helpful.
Examination	Examination is conducted by receiving online question paper from the University.
Planning and Development	The academic calendar of the college is prepared and uploaded on the website to plan the college academic and co-curricular activities in a transparent manner. All the notices are circulated by e-mails and on Whats App for faster communication as well as hard copies are displayed. IQAC has an integrated SMS service and all the important templates/ proforma and notices /events are circulated via email. Meetings are held and decisions are taken with proper discussions.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	financial planning	Nil	23/11/2020	23/11/2020	8	Nil
2019	Nil	Using software and mailing system	17/11/2021	17/11/2021	Nil	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, GRATUITY, MEDICAL FEE REIMBURSEMENT, LEAVE IN CASHMENT, LTC, Group Insurance Facility	GPF, GRATUITY, MEDICAL FEE REIMBURSEMENT, LEAVE UN CASHMENTLTC, Group Insurance Facility	The students are mentored through their teachers. The students with poor economical background are supported with notebooks individually.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, institute conducts internal audit through a certified C.A. and the external audit is done by the Joint Directors office and AG Office of Maharashtra state.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	IQAC
Administrative	Yes	Management	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parents- teachers meeting is organized 2) Parents are informed about the weakness and strengths of their wards. 3) Teachers visit parents directly. 4)Parents contacts teachers and ask the progress.
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6.5.3 – Development programmes for support staff (at least three)

1) Fighting work stress 2) Investment guidance 3) Moral support 4) Health Check up

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Submission of Data for AISHE portal 2) Participated in NIRF 3) Internal Quality Audit

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	D Laxminarayan Day	30/09/2019	30/09/2019	30/09/2019	70
2020	National Youth Day	20/01/2020	20/01/2020	20/01/2020	64
2019	Swachhata Shapath Program	10/08/2019	10/08/2019	10/08/2019	42
2019	Tree Plantation	10/08/2019	10/08/2019	10/08/2019	42
2019	Plastic Mukti Abhiyan	01/10/2019	01/10/2019	01/10/2019	20
2019	Poster wall exhibition	02/10/2019	02/10/2019	02/10/2019	15
2019	Yoga and meditation	05/08/2019	05/08/2019	10/08/2019	55
2019	Kranti Din	09/08/2019	09/08/2019	09/08/2019	40

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Swayam-Siddha Training	19/08/2019	26/08/2019	103	Nil
World Women's day celebration	08/03/2020	08/03/2020	124	Nil

Cultural activities on Gender sensitization in NSS camp	04/02/2020	08/02/2020	55	Nil
Sawitribai Phule Jayanti	03/01/2020	03/01/2020	114	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plastic free campus is on top priority. Tree Plantation Drive is carried out. Solar energy is used and utilized. Water harvesting project for preserving water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	08/08/2019	1	Flood Aid fund rally	Collection of money through rally	184
2020	1	1	01/02/2020	2	Gaytri Mandir Swachhata Abhiyan	Sanitation of Temple area	97
2020	1	1	23/01/2020	3	Voter ID Creation	Students visit their respective villages and fill out the form for new voters	32

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics code for Teachers	25/04/2019	As per the guideline published by the maharashtra state in 7th

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Student Induction Program	06/08/2019	07/08/2019	54
Kranti Din	09/08/2019	09/08/2019	80
Celebration of Independence Day	15/08/2019	15/08/2019	84
Teachers Day Celebration	05/09/2019	05/09/2019	114
celebration of Gandhi Jayanti	02/10/2019	02/10/2019	123
A Tribute to Dr. Bhimrao Ambedkar	06/12/2019	06/12/2019	91
Celebrating Birth Anniversary of Savitribai Phule	03/01/2020	03/01/2020	114
Celebrating National Youth Day	12/01/2020	12/01/2020	112
Celebrating Republic Day	26/01/2020	26/01/2020	153
NSS Camp cultural Fest	04/02/2020	10/02/2020	75
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) SETTING UP OF SOLAR ENERGY 2) PLANTATION OF TREES 3) BAN ON PLASTIC USE 4) STRESS ON PAPERLESS WORK 5) ARRANGEMENT OF POWER SAVING LIGHTS

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Institute followed the Best Practices to be pursued and developed over this year too. 1)Nurturing socially responsible students- Nurturing socially responsible students is the core of the institute. It tries to inculcate the moral values through the academic extra curricular activities. The students should concern themselves with the society and their act should bring the welfare for the society is the reason to continue this Best Practice this year too. There is another motto that the society of the rural area makes it impossible to opt for higher education especially for girl students and engage them in either household works or marry them in an early age. The institutes mechanism of door to door visit to the parents of such students home convincing them to continue the education of their wards. This act on the behalf of the institute helps the girls who long to complete their UG program. It infuses a responsibility and bring the students more close to their study. They enthusiastically participate in all kinds of activities that are held for them. The institute organizes such programs for them through various activities. The outcome of this Best Practice is the increasing enrollment in the final year which is quite laudable. 2) Student Friendly environment - Being an only institute for girl students in the area, the institute endeavors to make the students friendly atmosphere in the college premises. The students should feel



free to share their thoughts about anything they want to share, each of the staff member from teaching to non-teaching try to be friendly comrade of the students. Therefore, students communicate with them in a friendly manner about everything they come across. Each staff member tries to solve the queries of the students in their way. Mentoring by the teachers is one of the most crucial part of this Best Practice. Female teachers are connected with students more sympathetically, so that they can share all their joys and sorrows. In concerning to male teachers, apart from personal hygiene and physical problems, the students share their views and opinions freely with the male teachers. The outcome of this practice can be observed when the students invite teachers in the functions such as marriage ceremony, birthday celebrations, etc. The parents as well as students are connected with social bandings that continue to serve even after the students complete the degree. They are connected with their teachers through phone calls, facebook, and Whats App. encourage ethical and human values but also instill a sense of belonging in the College community.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://rlmmsawargaon.org/practices.html>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute is to provide higher education to the economically and socially backward class girl students which leads to the holistic development of the students. The founder of the institute is a philanthropic Ex-MLA who envisaged the future of the tiny village such as Sawargaon. It is his vision that came into reality that the students of this rural area can opt for higher education. The parents too readily agree to the higher education and they can send their girl students to the other cities too. Sawargaon with its distinctness now provides higher education facility to the economically and socially challenged students. There are 99 students who come from such background. They opt for the B A program easily which help them to develop and prepare for civil service exams. The students, preparing for civil services are aided with the college library. Entry Level Coaching in services is provided to such students. The institute brings forth the qualitative initiative by the development of the enrolled students. The main thrust of the institute to provide higher education and it is abide by its vision. The girls are nurtured and the inculcation of moral values through higher education is strictly followed by all the stakeholders of the institute. The institute provide quality education through the use of ICT. The cultural activities make the students enable to hone their talent. The personality development program through NSS create leadership and the students try to bring about a change into their living standard.

Provide the weblink of the institution

<http://rlmmsawargaon.org/>

### 8. Future Plans of Actions for Next Academic Year

Academic Audit, Smooth conduction of Online Teaching-learning process in the pandemic, Student-centric teaching, faculty enrichment strategy, purchasing books for library, updating language lab software.